



## Information for Applicants for the Position of **SUPERINTENDENT** **CHAWANAKEE UNIFIED SCHOOL DISTRICT**

### **THE POSITION**

The Board of Education of the Chawanakee Unified School District invites highly qualified educational leaders to apply for the position of District Superintendent. The Board welcomes a diverse group of candidates.

### **PROFESSIONAL PROFILE**

The Chawanakee Unified School District seeks a superintendent who:

- Is collaborative and a good listener on issues, while also being decisive and action oriented
- Will focus on increasing student achievement
- Values Career Technical Education and project-based learning
- Is a team builder
- Values parent input and as partners in their children's education
- Has successful experience in K-12 education with teaching, site level and district office administrative experience
- Is resourceful and innovative with limited budget constraints
- Will place safety as a high priority for students and staff
- Will look and listen to staff about what is working before making changes
- Has well rounded experience in instruction, curriculum, budgets, and human resources
- Recognizes the value of technology as part of a modern and appropriate educational system
- Is a unifier
- Will be visible and accessible at school sites and to the community
- Will hold self and others accountable
- Has experience with grants and working with organizations to bring in additional fiscal resources
- Will develop a long range plan for facilities to deal with growth in the district
- Will engage with organizations and develops as partners with the district

### **PERSONAL PROFILE**

The Chawanakee Unified School District seeks a superintendent who:

- Is an inclusive leader
- Has good communication skills
- Is calm, caring, and approachable
- Is relational and will develop collaborative relationships with all groups
- Will keep students first when making decisions
- Is committed to engaging parents as partner in children's education
- Is a person that is honest and has integrity
- Has good interpersonal skills and is approachable
- Is creative and a problem solver

### **DESIRED EDUCATION/EXPERIENCE (PREFERRED)**

- Master's degree or higher with a record of continuous learning (Doctorate preferable)
- An educator with K-12 experience in California
- A strong fiscal background and understanding of the budget
- A record of focusing on students and improving achievement in a diverse community
- Experience as a teacher, principal and as a central office administrator

### **SELECTION PROCESS**

The Board of Education has retained Consultant Juan Garza of Leadership Associates to recruit qualified candidates. The consultant will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and

schools. Board members reserve the right to visit the District and communities of a candidate prior to a final decision.

**SALARY AND CONTRACT**

The salary will be competitive and based upon qualifications and experience. This approximate salary range is \$190,000.00 - \$220,000.00.

**APPLICATION REQUIREMENTS**

To be considered, the candidate must provide:

- A letter of introduction
- A fully completed application form
- A resume
- Three current letters of recommendation (within the past twelve months)
- Verification of degrees and credentials (finalists only)

*All materials will be acknowledged and treated confidentially*

**THE DISTRICT AND COMMUNITY**

Chawanakee Unified School District (CUSD) serves over 1,400 students. The District comprises three elementary schools - Hillside Elementary School (TK-8), North Fork Elementary (TK-8), and Spring Valley Elementary School (TK-8). There are also three high schools - Minarets High School, Mountain Oaks High School and Cedar Continuation High School. The District's boundaries encompass a diverse area ranging from rural areas and foothills to developing urban areas. CUSD is the third largest district in the state geographically, spanning 867 square miles. Chawanakee Unified School District is a growing district.

The Chawanakee Unified School District is located in Eastern Madera County, covering approximately 867 square miles, extending from the floor of the San Joaquin Valley to the crest of the Sierra Nevada Mountains, including a significant amount of territory in the Sierra National Forest. The District encompasses the communities of North Fork, O'Neals, Tesoro Viejo, and Millerton Preserve. Spectacular recreational areas of Bass Lake and Yosemite National Park surround the North Fork while the San Joaquin River borders Tesoro Viejo and Millerton Preserve on the eastern side. The District is close to Badger Pass and China Peak ski slopes and just minutes from Millerton Lake State Park. The District is also surrounded by a multitude of High Sierra lakes and resorts. The District is within a one-hour drive of Fresno, Madera, and Merced where post-secondary educational opportunities exist at CSU Fresno, Fresno Pacific University, UC Merced, Fresno City College, Clovis Community College, Madera Community College, and the Oakhurst Center all provide Community College opportunities, including Dual Enrollment. The District is also within three hours of San Francisco, Monterey, Sacramento, the Central Coast, Sequoia and Kings Canyon National Parks.

**THE BOARD OF EDUCATION**

Barbara Bigelow, President  
Seth Waltner, Vice President  
Jack Thornburg, Clerk  
Jessie Hutchens, Member  
Elisabeth Parish, Member  
*The Chawanakee Unified School District is an equal opportunity employer.*

**APPLICATION PROCESS AND DEADLINE**

To request application materials for the Chawanakee USD Superintendent position, please visit <http://www.leadershipassociates.org/active-searches/> and select the listing for this position.

**Applications must be completed and returned via email by 5:00 P.M. on August 26, 2024.**

**Consultant:**  
**Juan Garza**

**Leadership Associates**  
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