



OFFICIAL TIMELINE

William S. Hart Union High School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

APRIL-MAY 2024 Preliminary Phase	April 8	District receives proposals
	May 1	<i>Proposal Presentations / Board Selects Firm</i>
MAY-SEPTEMBER 2024 Community Engagement	May 21 1:00 PM (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 3 hrs total)</i>
	September 9-20	Online survey dates
	Week of Sept. 9	Consultants confer with staff and community designated by the Board to receive input
SEPT-OCT 2024 Advertisement and Recruitment	September/October	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	September 30 & October 14	Advertising and active recruitment; Ad appears in <u>EdCal</u> , (Two consecutive publications)
	October 28, 5:00 PM	Deadline for applications
OCT-NOV 2024 Interviews and Selection	October	Consultants complete comprehensive reference and background checks on applicants
	November 12 1:00 PM	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	November 21	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
NOV-DEC 2024 Contract Approval	November	<i>Board completes the site validation visit of the leading candidate and makes final determination</i>
	December 11	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JANUARY 2025 Start Date	January 1 (as mutually agreed)	New superintendent begins