



## Information for Applicants for the Position of

### **SUPERINTENDENT** **Fairfield-Suisun Unified School District**

#### **THE POSITION**

The Board of Education of Fairfield-Suisun Unified School District invites highly qualified educational leaders to apply for the position of District Superintendent.

#### **PROFESSIONAL PROFILE**

Fairfield-Suisun Unified School District seeks a superintendent who:

- Has experience in California public education, either teaching and/or site administration
- Has experience as a district-level executive leader (such as assistant superintendent or superintendent)
- Has experience in oversight of school district finances, budgets, and business management
- Has a proven track record of growing academic achievement for all students, including special needs children, second language learners, and children experiencing poverty
- Has experience with diverse populations
- Is bilingual and/or has experience working with different languages
- Will engage community organizations and be known and seen in the community
- Is a strong instructional leader who will maintain and improve the student achievement gains made in the District
- Will bring the entire community together toward a strong vision of student achievement
- Has strong human relations skills

#### **PERSONAL PROFILE**

Fairfield-Suisun Unified School District seeks a superintendent with the following characteristics:

- Has strong communication skills
- Is accessible and engaged
- Is a consensus builder
- Is a visionary leader
- Is equity-minded
- Is a good listener
- Is collaborative
- Has patience
- Is empathetic

#### **DESIRED EDUCATION/EXPERIENCE**

- An educator with K-12 experience in California
- A strong fiscal background and understanding of the budget <sup>[[[</sup>SEP]
- A record of focusing on students and improving achievement in a diverse community <sup>[[[</sup>SEP]
- A strong record of partnering with community groups
- Bilingual (desirable)

#### **SELECTION PROCESS**

The Board of Education has retained Consultants Eric Andrew, Ed.D., Donald Evans, Ed.D. and David Verdugo, Ed.D. of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to influence the selection process, will be considered

a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the District and communities of a candidate prior to a final decision.

## **SALARY AND CONTRACT**

The salary will be competitive and based upon qualifications and experience. The approximate range is \$270,000 - \$300,000. A multi-year contract will be considered.

## **APPLICATION REQUIREMENTS**

To be considered, the candidate must provide:

- A letter of introduction
- A fully completed application form
- A resume
- Three current letters of recommendation
- Verification of degrees and credentials (finalists only)

*All materials will be acknowledged and treated confidentially*

## **THE DISTRICT**

Fairfield-Suisun Unified School District is located in the heart of Northern California and is the home to several high-caliber educational opportunities. Dedicated parents, a supportive community, teachers, administrators, and support staff work tirelessly to implement the Board-adopted goals and utilize a road map that puts our students on a direct path to academic achievement. The District's central location provides easy access to numerous higher education institutions including UC schools and state universities, community colleges, and private universities alike. The District is located in the cities of Fairfield and Suisun, with nearby Interstate 80, Interstate 680, and State Highway 12 providing convenient access to the San Francisco Bay Area and Sacramento regions. The community places a high value on education and supports the schools with generous commitments of time and money. Parents, businesses, government, churches, agencies, community organizations and local colleges and universities actively participate in the educational process through collaboration, programs, public and private partnerships and significant volunteer contributions.

FSUSD takes pride in our multi-cultural diversity and serves approximately 20,600 students. Of these students 46% are Hispanic, 14% are White, 13% are African American, 9% are Filipino, 10% are Two or More Races, and 6% are Asian. Our student subgroups consist of 53% low income, 16% English Learners, < 1% Foster, resulting in approximately 56% of our student population qualifying as "unduplicated student." The district consists of thirty-two schools, including three comprehensive high schools, five middle schools, twelve transitional kindergarten-fifth grade schools, six transitional kindergarten-eighth grade schools, one alternative school, three schools of choice, one special education school, one adult school and one early childhood learning center.

## **THE COMMUNITY**

The Fairfield-Suisun area is located 45 miles from both San Francisco and Sacramento and just 15 miles from the world-famous Napa Valley. Visitors will find the Fairfield-Suisun area full of open spaces, quiet country roads, and acres of thriving vineyards.

Situated at the crossroads of three major routes connecting to San Francisco and Sacramento, San Francisco Bay Area, and the California Delta and Napa Valley, Fairfield offers visitors an escape from the hustle and bustle of city life. Views of rolling hills, cool temperatures and an assortment of fun things to do, puts the area on the list of must-experience locations. Nestled in the heart of Northern California, amid rolling hills and farmland, you'll discover some of the Golden State's best-kept secrets.

## **THE BOARD OF EDUCATION**

Bethany Smith, President  
Judi Honeychurch, Vice President

Helen Tilley, Clerk  
Jack Flynn, Member  
Ana Petero, Member  
Perry Polk, Member  
Craig Wilson, Member

Fairfield-Suisun Unified School District *School District is an equal opportunity employer.*

## APPLICATION PROCESS

To request application materials for the Fairfield-Suisun Unified School District Superintendent position visit [www.leadershipassociates.org/active-searches](http://www.leadershipassociates.org/active-searches) and select Fairfield-Suisun Unified School District.

For other inquiries contact Penny Pyle, Executive Assistant, at [ppyle@leadershipassociates.org](mailto:ppyle@leadershipassociates.org).

**Applications must be completed and returned via email by 5:00 P.M. on February 20, 2024.**

### **Consultants:**

**Eric Andrew, Ed.D.**

**Donald Evans, Ed.D.**

**David Verdugo, Ed.D.**

### **Leadership Associates**

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