



## Information for Applicants for the Position of **SUPERINTENDENT / PRINCIPAL** JANESVILLE UNION SCHOOL DISTRICT

### THE POSITION

Can you visualize yourself working in a small community nestled right up against the eastern Sierras? Come explore Janesville, just off highway 395 before Susanville and become enamored by the beauty of this area! If you enjoy the outdoors this region is calling your name! Plenty of recreational opportunities are waiting for you to explore. Spend some time in Janesville and you will quickly see why many families are multi-generational "Janesville Wildcats" - why would you want to leave? The school facilities are beautiful and students have access to all the tools to be academically successful. Come, be a part of a wonderful school family and start your own family traditions here! The Board of Education of the Janesville Union School District invites highly qualified educational leaders to apply for the position of District Superintendent/Principal.

### PROFESSIONAL PROFILE

The Janesville Union School District seeks a Superintendent/Principal who:

- Is approachable and available to staff
- Has people skills
- Is fair and goes by the rules
- Is proactive
- Has K-8 experience as a teacher and administrator
- Understands the balance between the role of the principal and the Superintendent
- Is collaborative when working with other groups
- Is open and transparent
- Is able to work well with parents and families within the community
- Can work with all employees, building on their strengths and coaching them to be highly effective
- Celebrates successes, acknowledging those in the community who bring positive energy and accomplishments to Janesville

### PERSONAL PROFILE

The Janesville Union School District seeks a Superintendent/Principal who:

- Values all staff
- Is able to build trust
- Is a great communicator
- Understands small communities
- Is a person who can bring people together
- Has a listening ear, while also able to be decisive
- Typically believes in conservative values
- Is able to wear many hats and is invested in the community
- Sets high expectations for themselves and others
- Will place the highest priority on safe environments for students and staff

### DESIRED EDUCATION/EXPERIENCE (PREFERRED)

- An educator with K-8 experience in California
- A strong fiscal background and understanding of the budget
- A record of focusing on students and improving achievement
- Experience as a teacher, principal

### SELECTION PROCESS

The Board of Education has retained Consultants Tom Changnon and Rich Fischer of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the District and communities of a candidate prior to a final decision.

## SALARY AND CONTRACT

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

## APPLICATION REQUIREMENTS

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three professional references
- Verification of degrees and credentials (finalists only)

*All materials will be acknowledged and treated confidentially*

## THE DISTRICT AND COMMUNITY

The Janesville Union School District and Janesville School is located in Lassen County. Our school is a small rural school nestled up against the eastern slope of the Sierra Nevada Mountains. We have approximately 360 students in transitional Kindergarten through 8th grade in attendance. With a faculty of eighteen teachers (including one resource teacher), our class sizes generally stay under twenty-five students. The school district itself is geographically large with coverage including the communities of Janesville and Milford along Highway 395.

The mission of the Janesville Union Elementary School District is to prepare students to be productive citizens and confident authors of their future. We will strive to achieve this by offering academically challenging curriculum, quality teaching, and modeling integrity and empathy for others.

Our students participate in a variety of enrichment, academic, and athletic activities. We have three busy after school clubs – gardening club in the fall and spring, band (all school year), and coding club (also all school year). Interested upper grade students may be involved in our Science Bowl team, our Geography Bowl team, Lit Jam, and a county-wide chess tournament held at our school. Kindergarten through 8th grade students are invited to join our cross country team, and 7th and 8th graders can join our flag football team in the fall. In the winter, we have 7th and 8th grade girls' basketball teams, 7th and 8th grade boys' basketball teams, and a very active cheerleading squad. In the spring, our 6th through 8th grade students can go out for track and field or girls' volleyball. Janesville also has a very active and successful Chess Club.

Come by and visit us, and you'll see why we love it here so much!

Learn more about Janesville Union School District: <http://www.janesvilleschool.org/>

## THE BOARD OF EDUCATION

Charity Moore, President  
Melissa McMullen, Clerk  
Lee Bailey, Member  
Joanna Harrison, Member  
Paul Hinkson, Trustee Representative

*The Janesville Union School District is an equal opportunity employer.*

## APPLICATION PROCESS AND DEADLINE

To request application materials for the Janesville Union Superintendent/Principal position, please visit <http://www.leadershipassociates.org/active-searches/> and select the listing for this position.

**Applications must be completed and returned via email by 5:00 P.M. on March 18, 2022.**

**Consultants:**  
**Tom Changnon**  
**Rich Fischer**  
**Leadership Associates**  
3905 State Street, #7-407  
Santa Barbara, CA 93105

[www.leadershipassociates.org](http://www.leadershipassociates.org)

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