



Information for Applicants for the Position of
SUPERINTENDENT
Coastline Regional Occupational Program

THE POSITION

The Board of the Coastline Regional Occupational Program invites highly qualified educational leaders to apply for the position of Coastline ROP Superintendent.

PROFESSIONAL PROFILE

Coastline ROP seeks a superintendent who:

- Has a firm understanding of, and commitment to, career education
- Has a track record of success as an executive leader in education or similar organizational structures
- Has successful experience managing staff
- Is an advocate for and actively promotes ROP
- Understands government and legislative processes
- Understands ROP budgeting and its relationship to California state funding
- Has the ability to analyze the organization and consider potential improvements
- Is committed to budget solvency and cost control
- Will build relationships with outside groups, such as labor, businesses, higher education

PERSONAL PROFILE

Coastline ROP seeks a superintendent who:

- Is an excellent communicator and listener
- Has demonstrated ability in developing strong and collaborative relationships
- Is a flexible leader who can work effectively with all district leaders
- Will recognize and appreciate the unique needs of each district served
- Is organized and effectively handles the various details of the work
- Is an ethical leader, demonstrating integrity and honesty at all times
- Demonstrates creative thinking in bringing fresh ideas to the organization
- Is an accessible and visible leader

DESIRED EDUCATION/EXPERIENCE

- An educator with knowledge of California's educational system
- A strong fiscal background and understanding of the budget
- A record of focusing on students and improving achievement in diverse communities
- A strong record of partnering with organizations, including businesses and the community colleges to support CTE
- A track record of working to support career development and education

SELECTION PROCESS

The Coastline ROP Board has retained Consultants Dennis Smith, Ed.D. and Peggy Lynch, Ed.D. of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics.

Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the District and communities of a candidate prior to a final decision.

SALARY AND CONTRACT

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

APPLICATION REQUIREMENTS

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three letters of recommendation
- Five professional references
- Verification of degrees and credentials (finalists only)

All materials will be acknowledged and treated confidentially

THE COASTLINE ROP

Coastline ROP is a dynamic educational organization that inspires students to achieve their goals – both in academics and careers. We specialize in career technical education that transforms student aspirations into reality and builds a pipeline of workforce talent for regional businesses. Our programs focus on career technical skills, industry-specific skills, and the necessary personal and professional skills to prepare our students for future academic success and/or a great career. Our business partners benefit by tapping into the talents of our students through internships and other innovative work-based learning opportunities that build industry interest and the next generation of workers.

As a career technical education provider, Coastline ROP partners with five school districts in Orange County, CA, to strengthen and broaden the students' education experience.

Coastline ROP is a state-funded public education program providing career technical education and guidance that meets identified educational standards and industry needs. We are accredited by the Western Association of Schools and Colleges and are part of the following school districts.

Huntington Beach Union:

Edison, Fountain Valley, Huntington Beach, Marina, Ocean View, Valley Vista, Westminster

Irvine Unified:

Creekside, Irvine, Northwood, Portola, University, Woodbridge

Newport-Mesa Unified:

Corona del Mar, Costa Mesa, Estancia, Monte Vista / Back Bay, Newport Harbor

Saddleback Valley Unified:

El Toro, Laguna Hills, Mission Viejo, Silverado, Trabuco Hills

Tustin Unified:

Beckman, Tustin

THE COASTLINE ROP BOARD

Lauren Brooks, President (Irvine USD)
Lynn Davis, Vice President (Tustin USD)
Michelle Barto, Clerk (Newport-Mesa USD)
Barbara Schulman, Member (Saddleback Valley USD)
Diana Carey, Member (Huntington Beach USD)

Coastline Regional Occupational Program is an equal opportunity employer.

APPLICATION PROCESS

To request application materials for the Coastline ROP Superintendent position visit www.leadershipassociates.org/active-searches and select Coastline Regional Occupational Program.

For other inquires contact Penny Pyle, Executive Assistant, at ppyle@leadershipassociates.org.

Applications must be completed and returned via email by 5:00 P.M. on Friday, November 12, 2021

Consultants:
Dennis Smith, Ed.D.
Peggy Smith, Ed.D.

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