



# Newport-Mesa

## Unified School District

### Information for Applicants for the Position of **SUPERINTENDENT** **NEWPORT-MESA UNIFIED SCHOOL DISTRICT**

#### **THE POSITION**

The Board of Education of the Newport-Mesa Unified School District invites highly qualified educational leaders to apply for the position of Superintendent. The Board welcomes a diverse group of candidates.

#### **PROFESSIONAL PROFILE**

The Newport-Mesa Unified School District seeks a superintendent who:

- Has been a classroom teacher, principal and executive cabinet leader, superintendent experience desirable
- Understands and values the culture of our district and community
- Provides consistent and focused communication
- Involves others in decision making, takes input and is responsive to the thinking of others
- Has experience working in a comparable school district with similar demographics
- Has experience working with a diverse student and parent population
- Has demonstrated the ability to work collaboratively and effectively with the Board of Education
- Has a good understanding of K-12 budgets, state finances and basic-aid funding
- Has successful experience building the capacity of all staff
- Has successful experiences working collaboratively with labor groups
- Has demonstrated the ability to successfully work with and through others in establishing and implementing a clear district-wide vision
- Has a track record of success in building strong, consistent and coherent district-wide systems
- Will build partnerships with cities, businesses and community support organizations

#### **PERSONAL PROFILE**

The Newport-Mesa Unified School District seeks a superintendent who:

- Possesses strong interpersonal skills and is a "people person"
- Is a collaborative and transparent leader
- Is consistent and articulate in all communications and is an excellent listener
- Is a problem solver
- Is highly visible and accessible to staff and the community
- Values diversity and is respectful to all
- Holds self and others accountable
- Is supportive of site-based leaders and appreciates the important leadership role they play in the success of the district and the students and community they serve
- Is an innovative thinker open to trying new ideas while sustaining ongoing and effective district initiatives and programs
- Is politically astute

#### **DESIRED EDUCATION/EXPERIENCE (PREFERRED)**

- Masters degree or higher with a record of continuous learning (Doctorate preferable)
- An educator with K-12 experience in California
- A record of focusing on students and improving achievement
- Experience as a teacher, principal and at least five years' experience as a central office administrator

#### **SELECTION PROCESS**

The Board of Education has retained Consultants Drs. Dennis Smith, Peggy Lynch, Kent Bechler, and Ms. Sandy Thorstenson of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to

influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the District and communities of a candidate prior to a final decision.

## **SALARY AND CONTRACT**

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

## **APPLICATION REQUIREMENTS**

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three professional references
- Verification of degrees and credentials (finalists only)

*All materials will be acknowledged and treated confidentially*

## **THE DISTRICT AND COMMUNITY**

The Newport-Mesa Unified School District is a public preschool through high school district, serving the cities of Costa Mesa, Newport Beach, and Corona Del Mar. NMUSD serves approximately 19,000 students and has a total of 32 schools. Newport-Mesa USD employs approximately 1,700 certified employees and 1,500 classified employees. The District covers 58.83 square miles. Includes Newport Beach, Costa Mesa and Corona del Mar. We are fortunate to have a highly engaged school community, outstanding certificated and classified staff, excellent facilities, and a strong fiscal condition.

### **Vision**

To achieve individual success, the Newport-Mesa Unified School District will demonstrate continuous improvement in . . .

- Student Achievement
- Attendance Rates
- Graduation Rates
- Dropout Rates
- Family/Student/Staff/Community Satisfaction
- Responsiveness to those we serve
- Involvement of Stakeholders
- Family Involvement
- Honoring Diversity
- Budget Alignment

### **Mission**

The mission of the Newport-Mesa Unified School District, in partnership with the Costa Mesa - Newport Beach communities, is to graduate students who have acquired the knowledge, skills, and attitudes necessary to achieve significant career, educational, civic, and personal goals, which will enrich our society.

### **Belief**

- Our first responsibility is to provide a quality educational program that meets the needs of all students in the district
- That we teach the whole child. We expect academic achievement, personal responsibility, honesty, cultural sensitivity, and respect for people, property and the environment
- That all children can learn best in a safe, clean, caring, and aesthetically pleasing environment
- That when we come together as one community, we are enriched by our cultural diversity
- That people are our most important resource and should be treated with respect and dignity
- That we need families as partners with the school and district in sharing ideas and giving input to major decisions affecting their children's education
- That when students' families are engaged in their learning, their students will be engaged in learning
- That we have a responsibility to demonstrate the effective and wise use of money and resources
- That we serve our students and our community best when we work together as a team

This belief statement was developed by families, community members, teachers, classified staff, administrators, businesspeople, students and board members reflecting the diverse cultures and values of the Newport-Mesa Unified School District.

#### THE BOARD OF EDUCATION

Karen Yelsey, Board President, Trustee Area 4  
Michelle Barto, Board Vice-President, Trustee Area 5  
Charlene Metoyer, Board Clerk, Trustee Area 2  
Leah Ersoylu, Board Member, Trustee Area 1  
Carol Crane, Board Member, Trustee Area 3  
Krista Weigand, Board Member, Trustee Area 6  
Ashley Anderson, Board Member, Trustee Area 7

*The Newport-Mesa Unified School District is an equal opportunity employer.*

#### APPLICATION PROCESS AND DEADLINE

To request application materials for the Newport-Mesa Unified Superintendent position, please visit <http://www.leadershipassociates.org/active-searches/> and select the listing for this position.

**Applications must be completed and returned via email by 5:00 P.M. on July 26, 2021.**

**Consultants:**

Dennis Smith, Ed.D.  
Peggy Lynch, Ed.D.  
Kent Bechler, Ph.D.  
Sandy Thorstenson

**Leadership Associates**

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