



Information for Applicants for the Position of **SUPERINTENDENT** **CHAWANAKEE UNIFIED SCHOOL DISTRICT**

THE POSITION

The Board of Education of the Chawanakee Unified School District invites highly qualified educational leaders to apply for the position of District Superintendent. The Board welcomes energetic candidates eager and ready to lead a dynamic district poised for continued growth and innovation with a vision for the future.

PROFESSIONAL PROFILE

The Chawanakee Unified School District seeks a superintendent who:

- Has a clear and strategic focus on student achievement
- Has a proven track record of success in California in a K-12 environment with demonstrated leadership at the site and in the district office
- Is a progressive instructional leader, seeking innovative ways to achieve great results in spite of budget constraints
- Will lead the district through transitions necessitated by the conditions created by the pandemic
- Will appreciate the culture and successes of Chawanakee USD, including a dedicated group of educators and families who care deeply about students
- Will place the highest priority on safe environments for students and staff
- Will honor the good work in the district and will take a thoughtful, inclusive approach to change
- Has a working knowledge of and proven experience with budgets, curriculum, instruction, human resources and construction
- Has experience with or working knowledge of bonds, community service districts and developers
- Recognizes the value and need for technology as part of a modern and appropriate educational experience
- Is an empathetic listener, allowing input to inform decisions while being able to make the tough calls when necessary
- Is a bridge-builder
- Is collaborative and works toward consensus on important issues, while also being decisive and action-oriented
- Has a commitment to appropriate evaluation, holding self and others to a high standard
- Engages the school community in developing a visionary plan and effective systems to assure students are afforded exceptional educational opportunities
- Has knowledge and experience in the area of budget and the ability to assess the financial implications of decision making
- Recognizes the importance of parents as partners in their children's education
- Will continue the focus on technology and project based learning in moving the District forward
- Will continue to strengthen the work of the governance team and work effectively with the Board of Trustees
- Values and has knowledge of, and experience with, Career Technical Education and project-based learning

PERSONAL PROFILE

The Chawanakee Unified School District seeks a superintendent who:

- Is widely respected and possesses outstanding interpersonal relationship skills
- Is committed to maintaining and growing strong, supportive relationships with the parent community
- Is a respectful, relationship-oriented leader dedicated to developing collaborative relationships with and among all groups
- Demonstrates a warm, caring and approachable demeanor
- Possesses exceptional communication skills
- Is an inclusive leader
- Is just, fair and consistent with accountability and in dealings with staff, families and community
- Is a person of great honesty and transparency
- Believes that every student is capable of achieving at the highest level
- Keeps student success as the major focus of the District, an energetic and tireless advocate for students and teachers

- Values diversity within and throughout the district
- Is genuine, authentic and a person of great integrity
- Is creative at problem solving and in seeking solutions

DESIRED EDUCATION/EXPERIENCE (PREFERRED)

- Masters degree or higher with a record of continuous learning
- An educator with K-12 experience in California
- A record of success as an instructional leader
- A record of focusing on students and improving student achievement for all students
- A strong fiscal background and understanding of the budget and school finance
- Experience as a teacher, principal and experience as a district office administrator

SELECTION PROCESS

The Board of Education has retained Consultant Dr. Sally Frazier of Leadership Associates to recruit qualified candidates. The consultant will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the District and communities of a candidate prior to a final decision.

SALARY AND CONTRACT

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

APPLICATION REQUIREMENTS

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three professional references
- Verification of degrees and credentials (finalists only)

All materials will be acknowledged and treated confidentially

THE DISTRICT

Chawanakee Unified School District is a TK-12th grade district that takes great pride in being a "district of choice". There are seven schools in the district which include a full array of college and career educational options for our students: North Fork School (TK-8), Spring Valley School (TK-8), Hillside Elementary (TK8), Mountain Oaks High School (Necessary Small School), Chawanakee Academy (K-12 Charter Independent Study School), Minarets High School and Minarets Charter High School (on the campus of Minarets High School). Plans are underway for Rio Mesa High School in the Tesoro Viejo development and a new K-8 in the Preserve at Millerton. In addition, we have Preschool programs at Hillside Elementary and North Fork School and Adult Education Opportunities district-wide. Schools within the Chawanakee Unified School District have received a number of awards. Minarets High School received the California School Boards Association Golden Bell Award in 2011 and a nominee for 2020, was invited to apply for an Apple Distinguished Award in 2012 and hosts a national and state recognized FFA program with almost 80% of our Minarets students participating. North Fork School reached silver status for their work in PBIS in 2019 and has been recognized by the state for their farm to table program. Based on the 2019 California School Dashboard, Minarets High School ranked 1st in our county for Graduation Rate and College and Career Readiness and 1st compared to similar schools' statewide. With an annual budget of approximately \$13 million, the District serves almost 1,500 students and employs approximately 180 staff.

HIGH QUALITY PERSONALIZED EDUCATION

Families are drawn to our schools' academic environment that focuses on Rigor, Relevance, Relationships, and Resiliency. Our Academic programs encompass a broad range, including the arts, science, technology, engineering and math, as well as agricultural and career educational programs. With full CTE pathways in Agriculture, Media Productions, and Music. Our district also has 14 current course offerings in Dual Enrollment programs with our Community College partners. We serve our approximately 1,500 students throughout Eastern Madera County with smaller class sizes and a student-teacher ratio of 25:1. Chawanakee Unified School District is Excellence in Action. With individualized and personal attention from our staff, Chawanakee students are educated, encouraged and mentored, fostering a caring family atmosphere. Chawanakee

Unified teachers are highly trained users of technology for instruction and students acquire 2 comprehensive technology skills as a part of the curriculum. The district makes safe and drug-free campuses a priority, instilling in our students a sense of pride and responsibility to our community. School sites are community centers, accessible to the public during non-school hours. Facilities include lighted athletic fields, library media centers, classrooms and multipurpose rooms used by a variety of community organizations. Chawanakee Unified school sites continue to be the center of academic, social, civic and recreational activity for preschool through adult community members.

MISSION, VISION, CORE VALUES

Mission: Chawanakee Unified School District students will engage in a challenging academic experience driven by professional level technology and project-based instruction. We are a community where professionalism, academic rigor and social success are the foundation for learning.

Vision: While incorporating the guiding principles of Rigor, Relevance, Relationships and Resilience, Chawanakee Unified School District will continually work toward being an innovative district that integrates technology, digital learning models, student-centered learning and professionalism. Students will be successful by learning the importance of creativity, collaboration, communication, critical thinking, community and competency.

Core Values: Our Core Values are categorized into three primary areas: Teaching and Learning, Student Engagement and Character Development/Life and Career Skills. These values extend from our school leadership down through our teachers and students and out into our community. Chawanakee Unified School District seeks to focus on and develop these values in all of our stakeholders.

Learn more about Chawanakee Unified School District: <http://chawanakee.k12.ca.us/>

THE COMMUNITY

The Chawanakee Unified School District is located in Eastern Madera County, covering approximately 867 square miles, extending from the floor of the San Joaquin Valley to the crest of the Sierra Nevada Mountains, including a significant amount of territory in the Sierra National Forest. The District encompasses the communities of North Fork, O'Neals, Tesoro Viejo, and Millerton Preserve. Spectacular recreational areas of Bass Lake and Yosemite National Park surround North Fork while the San Joaquin River borders Tesoro Viejo and Millerton Preserve on the eastern side. The District is close to Badger Pass and China Peak ski slopes and we are just minutes from Millerton Lake State Park. The District is also surrounded by a multitude of High Sierra lakes and resorts. The District is within a one-hour drive of Fresno, Madera, and Merced where post-secondary educational opportunities exist at CSU Fresno, Fresno Pacific University, UC Merced, Fresno City College, Clovis Community College, Madera Community College, and the Oakhurst Center all provide Community College opportunities, including Dual Enrollment. The District is also within three hours of San Francisco, Monterey, Sacramento, the Central Coast, Sequoia and Kings Canyon National Parks.

THE BOARD OF EDUCATION

Barbara Bigelow, President
Seth Waltner, Vice President
Jim McDougald, Clerk
Jessie Hutchens, Member
Jack Thornburg, Member

The Chawanakee Unified School District is an equal opportunity employer.

APPLICATION PROCESS AND DEADLINE

To request application materials for the Chawanakee Unified Superintendent position, please visit <http://leadershipassociates.org/active-searches/> and select the listing for this position.

Applications must be completed and returned via email by 5:00 P.M. on February 8, 2021.

Consultant: Sally Frazier, Ed.D.

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