

# Information for Applicants for the Position of

# CHIEF EXECUTIVE OFFICER Amethod Public Schools

## THE POSITION

The Board of Directors of Amethod Public Schools invites highly qualified educational leaders to apply for the position of Chief Executive Officer.

## **PROFESSIONAL PROFILE**

Amethod Public Schools seeks a Chief Executive Officer who:

- Has demonstrated successes with key stakeholders
- Has demonstrated integrity, effective communication skills and views self as servant leader
- Has successfully worked in an environment involving multicultural groups and communities
- Has a vision and commitment to continuous improvement
- Financial ability to stabilize and maintain charter organization
- Embraces innovation and constantly reviews how to improve the organization
- Has a growth mindset, good financial skills, and good people skills
- Humility, energy and diverse in their thinking
- Demonstrated communications with the families
- Believes that all kids can succeed
- Experience dealing with a multi-site charter organization
- Understands the politics of the charter world we live in
- Experience in charter renewals
- Ability to multitask all operational issues
- Be the face for our community
- Committed to retention of staff
- Success working in high SES communities
- Successful Board relations and Board development skills

## PERSONAL PROFILE

Amethod Public Schools seeks a Chief Executive Officer who:

- Is collaborative and has an inclusive leadership style
- Can build teamwork and inspire an organization
- Effective communicator with whole school community
- Has a belief that all students graduate from college
- Has a commitment to culture, transparency, and organization excellence

## **DESIRED EDUCATION/EXPERIENCE**

- An educator with K-12 experience in California
- A strong fiscal background and understanding of the budget

- A record of focusing on students and improving achievement in a diverse community
- A strong record of partnering with community groups
- Bilingual (desirable)
- Successful leadership in Charter Organizations

## SELECTION PROCESS

The Board of Directors has retained Consultants Phil Quon and Fred Van Leuven of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the and communities of a candidate prior to a final decision.

#### SALARY AND CONTRACT

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

## **APPLICATION REQUIREMENTS**

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three letters of recommendation
- Five professional references
- Verification of degrees and credentials (finalists only)

All materials will be acknowledged and treated confidentially

## THE DISTRICT

Amethod Public Schools is one of California's longest operating charter organizations, beginning in 1994 with a middle school serving primarily Oakland's Fruitvale district. In 2004, Oakland Charter Academy underwent a reorganization that refocused on producing strong academic results and reducing the achievement gap among its primarily urban Latino and Black lowincome students. By 2008, Oakland Charter Academy was named as a Federal Department of Education National Blue Ribbon School of Excellence. Since then, AMPS has grown to six public schools including two high schools, three middle schools, and one elementary school serving the areas of Oakland and Richmond. Our schools have been repeatedly recognized statewide and nationally for high academic achievement. Today we serve approximately 2,000 students with a rigorous college preparatory curriculum. We believe in fostering a culture of hard work and preparing our students in a manner that will help them excel in life and attend the college of their dreams.

#### THE COMMUNITY

Amethod Public Schools serves the areas of Oakland and Richmond. Both cities are located in the San Francisco Bay area's East Bay region and are a short driving distance to San Francisco, beautiful beaches and parks, exceptional arts and cultural activities, and entertainment opportunities. The area enjoys fog-free, sunny weather with mild winter and summer temperatures.

#### THE BOARD OF EDUCATION

Peter Hanley, Board Chair Edgar Quiroz, Vice Chair Maribel Gonzalez, Member Gilbert Lopez, Jr., Member Nick Driver, Member

Amethod Public Schools District is an equal opportunity employer.

### **APPLICATION PROCESS**

To request application materials for the Amethod Public Schools Chief Executive Officer position visit <u>www.leadershipassociates.org/active-searches</u> and select Amethod Public Schools

For other inquires contact Penny Pyle, Executive Assistant, at ppyle@leadershipassociates.org.

Applications must be completed and returned via email by 5:00 P.M. on January 25, 2021.

Consultants: Phil Quon Fred Van Leuven, Ed.D.

## Leadership Associates

3905 State Street, #7-407 Santa Barbara, CA 93105

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