



## **Eureka City Schools A Unified District**

### **A Dynamic Professional Opportunity**

#### **THE POSITION**

The Board of Education of the Eureka City Unified School District invites outstanding, dynamic, successful educators to apply for the position of District Superintendent.

The Superintendent serves as the chief executive officer and secretary to the Board of Education. She/he provides overall leadership for the educational program and operations of the school district, including curriculum, finance and budgeting, facilities, personnel administration, and coordination with local and state agencies, higher education, civic organizations, and the business community.

The Superintendent will be expected provide leadership in all areas.

#### **PERSONAL PROFILE**

The Eureka City Unified School District seeks a Superintendent who:

1. Exhibits a high degree of honesty, integrity, and transparency in dealing with all stakeholders.
2. Values collaboration and cooperation
3. Keeps the interests of the students as the focus of all decisions.
4. Interested in becoming involved in the community.

5. Appreciates the unique opportunities available to those living on the North Coast.
6. Will be visible in schools on a regular basis.
7. Is committed to meet the needs of a diverse student population.
8. Willing to seek multiple perspectives prior to making major decisions or recommendations.
9. Committed to building the capacity of others to become strong leaders and teachers.
10. Appreciates the unique role of the classified staff in supporting student success.
11. Has a high degree of energy, enthusiasm, and commitment.
12. Evidence of ability to motivate people to high levels of performance.

## **PROFESSIONAL PROFILE**

The district seeks a Superintendent who:

1. Has a track record of success in raising achievement and closing the achievement gap.
2. Recognizes the importance of the arts, sports, and vocational education in preparing students for future success.
3. Thinks and acts strategically in moving the district forward.
4. Successful experience in dealing with charters.
5. Will build partnerships with other educational organizations and the business community.
6. Will be able to build high quality programs and services that attract students to the district.
7. Has a strong track record in dealing with issues related to improvement of school facilities.
8. Will encourage participation in professional development opportunities for all staff.
9. Has a strong working knowledge of curriculum and instruction.
10. Will attract, hire, motivate and retain bright, creative and competent people
11. Will work effectively and openly with the Board of Education providing appropriate information, advice and recommendations.

12. Has strong communication skills (writing, listening, speaking).
13. Possesses excellent change management skills.
14. Has the ability to establish a shared vision of success and commitment to achieving the strategies which will ensure student success.
15. Innovative in offering and expanding choices within the school district and creating options for students and families.

## **THE SCHOOL DISTRICT**

The District consists of a children’s center, four elementary schools, one middle school, a comprehensive high school, a continuation high school, and an adult school. There are five feeder elementary districts in addition to the four elementary sites. The enrollment of the District is just under 4,000 students. There are approximately 260 certificated employees and 240 classified staff.

Eureka City Schools is the most diverse and largest school district in Humboldt County. With its long history excellent staff and programs, it leads the county with innovation in meeting the needs of the 21<sup>st</sup> Century students.

## **THE COMMUNITY**

Located on the North Coast amongst the giant redwoods lies the City of Eureka, California, a “Victorian Seaport” and county seat of Humboldt County. Settled in 1850, this bayside community has a current population of approximately 28,000 people. The primary industries are lumbering, tourism, fishing and agriculture. With an average temperature of 54 degrees, there is only a ten-degree variance in mean temperature between winter and summer. The high rate of precipitation (average 39” per year) is responsible for the lush green vegetation and beautiful redwood forests. Humboldt State University and College of the Redwoods contribute to a rich educational and artistic community. A diverse citizenry creates a stimulating environment of people who value and appreciate a high quality of life.

There is a year-round menu of activities for residents and visitors. Some well known attractions are Arts Alive, Jazz Festival, Oyster Festival, Sequoia Park Zoo, Humboldt Bay National Wildlife Refuge, white water river adventures, sport fishing, surfing, and hiking in the nearby Trinity Alps and Marble Mountain wilderness areas, along with sea, bay, and river kayaking.

## **MISSION STATEMENT**

Eureka City Schools is committed to maximizing all students’ academic and social skills, inspiring them to become responsible and productive citizens. We use innovation as a catalyst for student success.

## **EDUCATION/EXPERIENCE**

Experience as a teacher school site administrator and central office preferred.

Earned Masters Degree from an accredited institution.

## **SELECTION PROCESS**

The Board of Trustees has retained Jim Brown and Don Iglesias of *Leadership Associates* to recruit qualified candidates. The consultants will screen applications and recommend candidates to the Board for interviews and further consideration. Any contact with Board members, in an attempt to influence the selection process, will be considered a breach of professional ethics.

Finalists will be invited to the district and have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the district and community of a candidate prior to a final decision. The superintendent will be expected to begin on or about July 1, 2012.

## **SALARY AND CONTRACT**

The salary will be competitive and based upon qualifications and experience. A multi-year contract may be considered.

## **APPLICATION REQUIREMENTS**

To be considered, the applicant must provide:

- A fully completed application form.
- A letter of application
- A resume.
- Official placement papers or three current letters of recommendation.
- All materials will be acknowledged and treated confidentially.

**THE BOARD OF EDUCATION**

*John Fullerton, President*  
*Wendy Davis, Clerk*  
*Hank Beck, Member*  
*Susan Johnson, Member*  
*Fran Taplin, Member*

*Eureka City Schools*  
*is an equal opportunity employer.*

**APPLICATION**

**To Request an Application for the Eureka City Superintendent Position:**

E-mail: [leadershipassociates@cox.net](mailto:leadershipassociates@cox.net)

Telephone/Fax: (949) 461-9119

***SEND ALL MATERIALS TO:***

**Leadership Associates**

Jim Brown and Don Iglesias, Consultants  
PMB 455 – 23052-H Alicia Parkway  
Mission Viejo, CA 92692

E-mail: [leadershipassociates@cox.net](mailto:leadershipassociates@cox.net)

[www.leadershipassociates.org](http://www.leadershipassociates.org)

***Applications must be completed and returned by 5:00 PM,  
on January 30, 2012***